

STEVENS POINT HOUSING AUTHORITY (SPHA)

1300 Briggs Court
Stevens Point, Wisconsin 54481



HI-RISE MANOR
MADISON VIEW APARTMENTS
SCATTERED SITE FAMILY HOUSING

Stevens Point Housing Authority (SPHA) Special Board Committee Meeting Minutes

Regular Meeting: Tuesday, June 3, 2025, at 4:15 p.m. CT

Where: Hi-Rise Manor Dining Room - 1300 Briggs Court Stevens Point, WI 54481 and Via Zoom

Attendance:

Board Members	Present	Absent	Notes
Mr. George Doxtator, Chair	X		In person
Ms. Nicole Tank, Vice Chair	X		In person
Ms. Trisha Steinhorst	X		In person
Mr. Justin P. Adamski	X		In person
Mr. Eric Riskus		X	

Also Present:

- Ms. Idowu Odedosu – SPHA Executive Director (In person and via zoom)
- Mr. Jay Feltz – SPHA Maintenance and Building Manager (In person)
- Ms. Beth Rosenow – SPHA Resident Services Coordinator (In person)
- Ms. Jessica Sampe and child, Kenton – SPHA Tenants (In person)

1. Call Meeting to Order

- Discussion: Mr. Doxtator called the meeting to order at 4:17 p.m.
- Action: Roll call was completed with the individuals named above as present and have a quorum.
- Follow through: None.

2. Citizens Wishing to Address the Board

- Discussion: There were no citizens wishing to address the Board in person and via Zoom.
- Action: None.
- Follow through: None.

3. Review Quotes for Updating Cameras at Hi-Rise Manor Apartments

- Discussion: Mr. Feltz discussed the two quotes for updating the cameras at Hi-Rise Manor Apartments. The 2nd quote was significantly lower than the first quote by over \$25,000. The recommendation is to go with the lower 2nd quote. Ms. Tank how fast the company can install the cameras. Mr. Feltz answered that as soon as the quote is signed, the installation can begin in a week or so. Mr. Adamski asked about the warranty compared to the higher quote. Mr. Feltz answered that the warranty is the same/similar. Mr. Tank asked if there were any warranty issues with the cameras at Madison View. Mr. Feltz stated there were no issues thus far.
- Action: Motion by Mr. Adamski to approve the lower bid for updating the cameras at Hi-Rise Manor Apartments. Second by Ms. Tank. Mr. Doxtator called for a vote. All ayes, nays none.

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- Follow through: None.

4. Discussion – General Updates and Q&A

- Discussion: Ms. Odedosu informed the Board that the banking RFP is now live, and proposals are due on June 27, 2025. Mr. Adamski will inform Ms. Odedosu about potential banks that might be interested in submitting a proposal. Mr. Feltz stated the two bids have been received for the sidewalk and stoop project at Madison View. The two submitted bids have significant price differences. The goal is to start the project in late summer 2025 and conclude in Fall 2025 after the bid is awarded.
- Action: None.
- Follow through: Schedule a 2nd special boarding meeting in June to discuss the two bids received and award the winning bid.

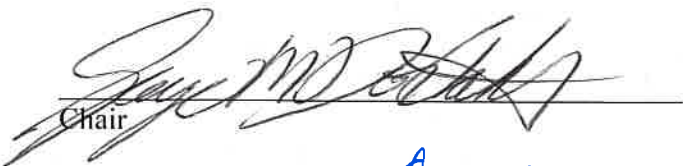
5. Family Self-Sufficiency (FSS) Graduation Recognition

- Discussion: Ms. Rosenow, SPHA's FSS Coordinator, introduced Ms. Sampe, SPHA's first FSS graduate. Ms. Rosenow described Ms. Sampe's progress over the past two years in her educational pursuits, professionally, and personally. Through determination, hard work, and the support of FSS, Ms. Sampe has overcome barriers and created a promising path for herself and her family. Ms. Sampe has been earning escrow since December 2024 and will graduate today by receiving her FSS escrow check.
- Action: None.
- Follow through: None.

6. Adjournment

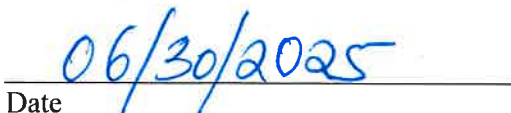
- Discussion: None
- Action: Motion by Ms. Tank to adjourn meeting. Second by Ms. Steinhorst. No further discussion. Mr. Doxtator called for a vote. All ayes, nays none. The meeting was adjourned at 4:34 p.m.
- Follow through: None.

Minutes Prepared By:
Idowu Odedosu


Chair


Date


Secretary/Executive Director


Date