

STEVENS POINT HOUSING AUTHORITY (SPHA)

1300 Briggs Court
Stevens Point, Wisconsin 54481



HI-RISE MANOR
MADISON VIEW APARTMENTS
SCATTERED SITE FAMILY HOUSING

Stevens Point Housing Authority (SPHA) Special Board Committee Meeting Minutes

Regular Meeting: Monday, June 30, 2025, at 4:15 p.m. CT

Where: Hi-Rise Manor Dining Room - 1300 Briggs Court Stevens Point, WI 54481 and Via Zoom

Attendance:

Board Members	Present	Absent	Notes
Mr. George Doxtator, Chair	X		In person
Ms. Nicole Tank, Vice Chair		X	Absent/Excused
Ms. Trisha Steinhorst	X		In person
Mr. Justin P. Adamski	X		In person
Mr. Eric Riskus	X		In person

Also Present:

- Ms. Idowu Odedosu – SPHA Executive Director (In person and via zoom)
- Mr. Jay Feltz – SPHA Maintenance and Building Manager (In person)

1. Call Meeting to Order

- Discussion: Mr. Doxtator called the meeting to order at 4:18 p.m.
- Action: Roll call was completed with the individuals named above as present and have a quorum.
- Follow through: None.

2. Citizens Wishing to Address the Board

- Discussion: There were no citizens wishing to address the Board in person and via Zoom.
- Action: None.
- Follow through: None.

3. Minutes of the Minutes of the May 5, 2025 Regular Board Committee Meeting

- Discussion: Ms. Odedosu gave the Board a copy of the May 5, 2025 minutes in the Board package. There were no comments or discussion on the minutes.
- Action: Motion by Mr. Adamski to approve the Minutes of the May 5, 2025 Special Board Committee Meeting. Second by Mr. Riskus. Mr. Doxtator called for a vote. All ayes, nays none.
- Follow through: None.

4. Minutes of the Minutes of the June 3, 2025 Special Board Committee Meeting

- Discussion: Ms. Odedosu gave the Board a copy of the June 3, 2025 minutes in the Board package. There were no comments or discussion on the minutes.

CENTRAL OFFICE:
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- Action: Motion by Mr. Adamski to approve the Minutes of the June 3, 2025 Special Board Committee Meeting. Second by Mr. Riskus. Mr. Doxtator called for a vote. All ayes, nays none.
 - Follow through: None.
5. **Review Bids for the Madison View Apartments sidewalk and stoop project and Approve Winning Bid**
- Discussion: Mr. Feltz discussed the two bids that were received for the Madison View sidewalk and stoop project. Bid 2 was significantly less than Bid 1.
 - Action: Motion by Mr. Doxtator to approve Bid #2 (lower bid) for the Madison View sidewalk and stoop project. Second by Ms. Steinhorst. Mr. Doxtator called for a vote. All ayes, nays none.
 - Follow through: None.
6. **Discussion – General Updates and Q&A**
- Discussion: Ms. Odedosu explained that the banking services request for proposals (RFP) was issued, and bids were due on June 27, 2025. Mr. Feltz informed the Board that the cameras at Hi-Rise Manor Apartments have been successfully installed. In the future, the alarm system at Madison View Apartments for two buildings will be updated. SPHA received two quotes for the alarm system.
 - Action: None.
 - Follow through: None.
7. **Adjournment**
- Discussion: None.
 - Action: Motion by Mr. Riskus to adjourn meeting. Second by Mr. Adamski. No further discussion. Mr. Doxtator called for a vote. All ayes, nays none. The meeting was adjourned at 4:28 p.m.
 - Follow through: None.

Minutes Prepared By:
Idowu Odedosu

Chair

Date

Secretary/Executive Director

Date